

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, AUGUST 9, 2021 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Travis Gillund  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Amber Rodas

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Matt Boettger, Brad Minnehan, John Noyes, Cassie VanWatermeulen,  
Dave VanWatermeulen

### **ITEM 1: CALL TO ORDER**

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following item be added: \$17,097.95 Extra Check Register

### **ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

### **ITEM 4: MEETING MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Gillund to approve the July 12, 2021 Council meeting minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (5a) – 8/2/21 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Boulevard trees; (5e) – ARP Funding; (5f) – Boxelder Bug Days road closures; (5g) Truth and Taxation Meeting

### **ITEM 6: EXPENSES & DISBURSEMENTS**

Reisdorfer motioned, seconded by Rodas to approve the payment of \$110,797.57 (as listed on the check register summary), to approve the payment of \$28,039.41 (as listed on the payroll check register) and to approve the payment of \$17,097.95 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

### **ITEM 7: CONCERNED CITIZENS**

Matt Boettger and Brad Minnehan spoke with the Council about the ARP Funds the City received in the amount of \$71,743.94. Administrator Teigland confirmed that the funds are available and will be used by the Fire Department to purchase new turn-out gear and radios which are eligible program expenses.

**ITEM 8: MAPLE DRIVE DEVELOPMENT**

John Noyes met with the Council to discuss the potential housing development on Maple Drive. A letter from City Engineer Trent Bruce stated that street, curb and gutter should be installed at the developer's cost and that the City should not allow a development with gravel roads. Mr. Noyes said that he was under the impression that he would cover the cost of the water and sewer and after the houses were constructed and sold, the street, curb and gutter cost would then be assessed to each property owner. Council Member Gillund pointed out that if the City was to move forward with tax abatement as Mr. Noyes has requested, and allow the street construction to be delayed, the City would forfeit their ability to collect tax revenue on the lots for a minimum of 10 years, relinquishing revenue that would normally be collected to offset street construction costs. Mayor Rolbiecki also confirmed that by putting off the street construction it would then become the City's cost, the City is in no position to fund a housing development without borrowing money and that doesn't make sense. In response, Mr. Noyes said that if he is required to pay for the water, sewer and street the project would not move forward.

**ITEM 9: PUBLIC WORKS**

Gillund motioned, seconded by Rodas to adopt Resolution 21-14 declaring the 1981 Chevy dump truck as surplus and advertise for sealed bids to be opened at future Council meeting. MOTION PASSED UNANIMOUSLY

**ITEM 10: SEPTIC TANK AGREEMENT**

Reisdorfer motioned, seconded by Gillund to authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign a Septic Tank Agreement between the City of Minneota and Jared and Nicole Longtin, property owners of 508 E. 1<sup>st</sup> Street, Minneota, MN. The property cannot utilize the Minneota municipal sewer system but will be able to connect to the system on a normal gravity fed basis after planned improvements to the system are completed in 2023 or 2024, but no guarantee is made as to the timing of any improvements. The City of Minneota will allow the out-of-compliance system to continue in use as-is subject to all other terms of the agreement. MOTION PASSED UNANIMOUSLY

**ITEM 11: ZONING PERMITS**

Rodas motioned, seconded by Reisdorfer to approve all zoning permits as listed below. MOTION PASSED UNANIMOUSLY.

- a) Przymus, Ann – 400 N Grant Street – 30' x 32' driveway extension
- b) VanMoorlehem, Roger – 602 N Grant Street – 18' x 54' driveway

**ITEM 12: RESOLUTION 21-15**

Rodas motioned, seconded by Gillund to adopt Resolution 21-15 recognizing National Pregnancy and Infant Loss Remembrance Day. MOTION PASSED UNANIMOUSLY

**ITEM 13: SUMMER RECREATION**

Dave and Cassie VanWatermeulen were present at the meeting to update the Council on the Summer Rec Program. In reporting to the Council Mr. VanWatermeulen stated that the program had 236 participants this year and was an increase of approximately 50 players. Late sign-ups were an issue and possible solutions were discussed to keep registration within a strict timeline. The increased number of participants also made it necessary to add a 5<sup>th</sup> & 6<sup>th</sup> grade baseball team, a 12-U softball team and a 14-U softball team. If participation numbers continue to grow additional teams will need to be added and as a result field availability and scheduling will also become increasingly more problematic. The directors will research all other options that may be available. Costs to run the program have continued to increase and the possibility of fee increases were also discussed. The City has not increased the participation fees for a number of years and Mr. VanWatermeulen will check with other towns to confirm what their current fee schedules are and will return to the Council with recommendations for additional consideration. The Council was also informed that due to equipment being damaged or ruined by mice while in storage there is a need to replace a large number of helmets and equipment bags. Some of this cost will be offset by small donations but on average each team's equipment bag costs approximately \$450. It was also noted that Public Works employees recently built a new storage shed that will provide safe and secure storage for all the equipment. Additional planning and discussion will continue prior to beginning next year's season.

**ITEM 14: ADJOURNMENT**

Koppien motioned, seconded by Gillund, to adjourn the meeting at 7:40 p.m. MOTION PASSED UNANIMOUSLY

*The next scheduled Regular Council Meeting is scheduled for September 13, 2021 at 6:30 p.m.*

ATTEST:

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Shirley Teigland, City Administrator

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John Rolbiecki, Mayor

Council Approved September 13, 2021